

Karina Sandler

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EDUCATION

University of Wisconsin-Madison

Bachelor of Arts, May 20xx

Major: Political Science

GPA 3.6/4.0, Dean's List

GOVERNMENT AND RESEARCH EXPERIENCE

United Nations, New York, NY

Intern, United Nations Summer Seminar 20xx

- Met with delegates to discuss current international issues
- Conducted independent research which included personal interviews with United Nations delegates

Office of United States Senator, Middleton, WI

Intern, January-May 20xx

- Answered constituent mail and responded to requests for information
- Interacted with diverse customers on a constant basis, improved communication skills
- Researched regional press information and distributed it to 10 different press headquarters
- Completed various special projects under minimal supervision

Department of Political Science, University of Wisconsin-Madison

Independent Research Project, January-May 20xx

- Designed research project to investigate recent voting trends
- Developed data-collection forms to efficiently organize and access detailed information
- Collected, analyzed, and interpreted data into meaningful report
- Prepared and presented final research report; earned an A for final grade

CROSS-CULTURAL EXPERIENCE

Centro Hispano Juventud Program, Madison, WI

Tutor and English Teacher, September 20xx-Present

- Tutor and build positive relationships with Latino middle school students
- Gain insights into issues and challenges facing Latino adolescents

Council on International Educational Exchange, Santiago, Chile

Academic Year Abroad, 20xx-20xx

- Fluent in Spanish, proficient in Portuguese
- Increased knowledge of Chilean history: political, economic, and social issues

ADDITIONAL EXPERIENCE

Server, Vintage Brewing Company: Madison, WI, August 20xx-Present

Monitor, University of Wisconsin-Madison Info Labs: Madison, WI, August 20xx-May 20xx

Barista, Starbucks: Wausau, WI, May-August 20xx-20xx

COMPUTER SKILLS

Microsoft Word, Excel, PowerPoint, Access

STATA, SAS, and SPSS statistical data software